**Basic Responsibilities of NAMI Chapter Board of Managers**

1. Understand – and ensure that the Chapter’s functions are consonant with – the mission of NAMI and NAMI-GLAC

2. Conduct an ongoing strategic management process -- that includes strategic and tactical objectives

3. Develop adequate financial resources for achieving objectives

4. Ensure effective implementation steps to achieve objectives

5. Adopt and manage chapter operating budget, fiscal management procedures, and risk management (approve all paid positions)

6. Prioritize, monitor, and strengthen programs and services

7. Formulate and adopt policies and operating procedures

8. Select and support the chief operating staff

9. Ensure an effective board, including ongoing board development

10. Help form linkages in and support from the community

11. Regularly evaluate programs and performance, including that of the board

12. Ensure legal and ethical integrity

last modified 6/25/19